September 14, 2016 - Minutes

Recording Available

Video Recording (38 minutes):
http://recordings.flvc.org/NP/Wilhelmina/DISCmeetings/2016_09_14_DISCmtg.mp4

Introduction: Mathew Hunter, Director of Digital Services for SEFLIN

- Hunter is joining call to get a feel of the conversation of DISC and share ideas for how he might be able to support the Southeast Florida area in digital services
- Works to support and integrate digital services in his region. SEFLIN is looking to see how they are going to define digital services moving forward so he is looking forward to learning what other areas of the state are doing in this field.

Report on MCLS meeting (Jamie and Kevin)

- FALSC Digital Framework Discussion
  - Interesting discussion; not too many questions about the DISC report but digitization was discussed a lot; Kate Nevins, Visiting Strategist for Planning and Engagement and interim director for FALSC introduced an initiative that would involve DISC
    - Initiative would look branching digital services out from Islandora as the focus
    - Would look for ideas and how to move forward - yes, we should! Nevins suggested a two stage process: info gathering until February (would include an inventory of current member initiatives, summary of members' digital goals and a report that looks at other states) and then stage 2 would be the visioning process
    - This is similar to what was done a few years ago when analysis was done on FLVC services in the digital areas (consultants were brought in at that time to help)
    - Consultants would most likely be brought in again for this new process
    - It is positive to do this work: looking more broadly this time. Not just what FLVC is currently supporting but additional possible services and also how we could benefit a diverse set of institutions that are now under the FALSC umbrella
    - Aiming for digital services to not just be reactive but to be inclusive and have a broader vision for digital services overall
- ILS Implementation was also discussed; nothing specific to digital initiatives yet though so not much to report in that area at the moment
In discussions heard (per Lee), not everyone is aware of the digital services and initiatives going on throughout FALSC or, more narrowly, what DISC does. Could we somehow get in front of the survey/discovery stage and get people involved before hand? We need to make contacts and make sure people are aware they can join these calls and the DISC listserv etc. Do some PR for our group about what we do and what we can do for members.

  - ACTION: send out an all FLVC wide email to tout our horn! (services available, openness of committee and listserv etc.)
    - Include a link to sign up for the listserv in the email we send out so they don’t have to go searching for it themselves
    - Lee/Joanne/Kevin/Jamie/Krystal will draft an email and then share with DISC to approve that it is the message we want to send out and then we can send out to flvc-all
  - Could we use the DISC wiki somehow as well? Does every institution have a contact for digital services? Should we have a directory?
    - Wiki needs to be more open and/or information moved to the public face of the wiki
    - Is there material that should be archived, removed, materials that should remain not publicly available? Yes, we need a group to work on this? (discpublic.wiki.flvc.org)
    - What is our process for moving the information to the new public wiki? Need one
    - ACTION: “Taskforce” for this project created: Lee, Jamie, Joanne, Kevin, Matthew, and Wilhelmina

FLVC updates (Wilhelmina)

  - Executive Director Search
    - Interviewed three candidates in person in August:
      - Melvin Davis
      - Amy Powlowski
      - Elijah Scott
    - They interviewed in Orlando on Aug 16th, and in Tallahassee on Aug. 17th.
    - Pam Northrup gave an update at the Members Council meeting last week. FLVC is still accepting feedback from libraries.
    - Info page is here http://uwf.edu/execsearch/falsc-search/

  - Staffing: FLVC has lots of positions posted! These can be found at jobs.uwf.edu or by clicking the links below.
    - Enterprise Systems Architect (Position #122690)
      - Working Title: Integration Architect
      - Location: Gainesville
      - Supervisor: Rick Chu
      - Link to job posting on UWF Jobs site: https://jobs.uwf.edu/postings/4960
      - Advertisement Close Date: 9/21/2016
- Database Administrator (Position #122550)
  - Working Title: Database Administrator
  - Location: Gainesville
  - Supervisor: Rick Chu
  - Link to job posting on UWF Jobs site: [https://jobs.uwf.edu/postings/4961](https://jobs.uwf.edu/postings/4961)
  - Advertisement Close Date: 9/21/2016

- Software Applications Engineer (Position #122820)
  - Working Title: Software Applications Engineer
  - Location: Tallahassee
  - Supervisor: Dennis O’Leary
  - Link to job posting on UWF Jobs site: [https://jobs.uwf.edu/postings/4976](https://jobs.uwf.edu/postings/4976)
  - Advertisement Close Date: 9/23/2016

- Project Coordinator (Position #123460)
  - Working Title: Project Coordinator
  - Location: Tallahassee
  - Supervisor: Barry Harvey
  - Link to job posting on UWF Jobs site: [https://jobs.uwf.edu/postings/4974](https://jobs.uwf.edu/postings/4974)
  - Advertisement Close Date: Extended to 9/23/2016

- Enterprise Systems Engineer—2 positions (Position #122640)
  - Working Title: Systems Engineer
  - Location: Tallahassee
  - Supervisor: Betsy Hacker
  - Link to job posting on UWF Jobs site: [https://jobs.uwf.edu/postings/4900](https://jobs.uwf.edu/postings/4900)
  - Advertisement Close Date: Extended to 9/23/2016

- Statewide Programs Assistant Director (Position #123530)
  - Working Title: Assistant Director for Digital Platforms
  - Location: Gainesville
  - Supervisor: Claire Dygert
  - Link to job posting on UWF Jobs site: [https://jobs.uwf.edu/postings/4801](https://jobs.uwf.edu/postings/4801)
  - Advertisement Close Date: Extended to 9/23/2016

- Islandora
  - Valencia College has an Islandora site ready to move to production; will be IP restricted until it’s ready for the public
  - FLVC’s internal development is working on back-end changes. Discovery Gardens did an assessment of the system and make recommendations and they are working on implementing those.
  - End User: working on the IR functionality development

- Archon
  - ArchivesSpace is now set up on a server internally, and Amanda Yesilbas is looking at the software with an eye to moving sites from Archon to
ArchivesSpace. She is in charge of that project, and questions about it can go to her.

- **Florida OJ Update**
  - This site is on Open Journal Systems. The next major version release of the software is out: Open Journal Systems version 3.0 was released at the end of August. FLVC is in the process of getting that onto a server here and having a Demonstration Site set up. This site can be used by FLVC to assess the software and plan a migration. The site can also be used to let librarians and journal editorial boards look at the software. Ultimately, FLVC does plan to have a production site up. The earliest possible time for that would be end of next summer, but it's not possible to plan without exploring the software. A timeframe for getting a demonstration site up might be the end of this year, and then we'll decide what to do regarding a production site.
  - UF has also requested improvements to the look and feel of the Florida OJ homepage.
  - If you are a Florida OJ user, FLVC will soon be in touch with you.

- **Inventory of Digital Libraries and Collections Held by Florida Public Universities and State Colleges**
  - Now it's posted on the FLVC website. (Click over to where it's posted; It’s here [https://libraries.flvc.org/digital-collection-services-reports-publications](https://libraries.flvc.org/digital-collection-services-reports-publications).) This report has information about OAI-PMH feeds for each digital library. In order to make the inventory, the platform had to have metadata. There's also a listing of collections, so you can ctrl+F and find a topic. This is great to check out if you are trying to build any federated searches or anything like that - because you have info about what’s there, then you have the OAI-PMH info.

**DISC member announcements (All)**

- Jamie Rogers (FIU): They will be officially launching their digital scholar studio in mid-October (website: dss.fiu.edu); CSUL meeting Jean Phillips presented on Digital Scholarship idea - request to start a new committee that would be a digital scholarship committee (both IR and DH interests) - exploratory group through the state (helped by Mel from FGCU)
- Lee (UCF): received funding for an adjunct librarian to help with STARS so looking for someone for the new position.