August 14
DISC Meeting

1. Interested to be a Co-chair for DISC?
   Cal Murgu is the new co-chair.

2. SEFLIN virtual conference.

3. New meeting link

Discussions

1. Review product and service recommendations for ETD, Citations, and EAD.

Rebel summarized amount of feedback about ETD, Citations, and EAD.Requested additional feedback from other institutions.

After internal reviews and site visits with over half of our members the DS+OER unit would like to recommend the following changes:

- ETD Server to be decommissioned
  - ETD services, including hosting, embargo ability, and catalog records in ALEPH will be moved into FL-Islandora.
- Good EAD Service to be decommissioned
  - Service has not been updated and has low to no use.
- Citation Server to be decommissioned with CSUL approval
  - Service has low to no use and most databases have not been updated.

Archie Carr Center for Sea Turtle Research: http://st.cits.fcla.edu/st.jsp
FORMIS: http://fm.cits.fcla.edu/fm.jsp
Florida Times Union Index (1986-1997): http://nj.cits.fcla.edu/nj.jsp
Florida Documents Index (1967 - ): http://sr.cits.fcla.edu/sr.jsp
Citrus Greening Bibliography: http://cg.cits.fcla.edu/cg.jsp

Discussion ensued regarding proposed decommissions. Certain institutions use these services more than others. Specific question raised about ETD records in catalog. No feedback provided on Good EAD.
General question about who is determining which services will be decommissioned. First round is done at FLVC with internal staff to identify which services can no longer be supported based on use. Recommendation based on those discussions circulated to groups.

Rebel will update DISC on additional feedback at our next meeting.

2. SSDN update – Keila Zayas-Ruiz


Harvest package delivered to DPLA for the quarter. Total record count in DPLA over 200,000 records.

Q: Can we get an update on the shared search portal for ArchivesSpace records on all sites contracted through FALSC? Is there a plan for other repositories, outside of ASpace, to be included in this search portal in the future?

Portal is in soft launch (available for feedback). Unfortunately, no plan for other repos outside of ArchivesSpace to be included in that particular portal. Another portal will be built to include other repositories outside of ArchivesSpace.

Q: Can we get an update on the Index of Digital Collections and Archives? What is the plan for including institutions who do not catalog their digital collections/archives in Mango?

Everyone is going to be included in the Index of Digital Collections and Archives through OAI. Will not be dependent on whether it’s in the union catalog.

Q: What is the D+OER unit’s org structure plan going forward after Lydia’s departure?

Will be trying to pull in two operational specialists to have more support staff for the unit.

Q: What is the timeline for platform review?

Timeline is the same as it was previously.

Action Steps:
1. Identify and Collect all needs and requirements for content/platform. (Current)
2. Gather a list of available content and asset management systems. (Current)
3. Compare needs and requirements against stated system features. (Planned-Fall 19)
4. Select systems for further testing. (Fall/Winter 19)
5. Test requirements in select systems. (Winter 19/Spring 20)
6. Prepare recommendations. (Spring 20)
7. Report findings to larger community (Spring 20)
8. Conduct beta use and assess systems functionality. (Spring/Summer 20)
9. Review recommendations and beta results. (Summer 20)
10. Prepare final recommendations. (Summer 20)
11. Bring final recommendations to members for a vote. (Summer 20)
12. Determine next steps based on member vote. (Summer 20)

DISC would like this process to be more transparent and provide more input on behalf of members. Concern about level of involvement, concern about the timeline, concern about number of solutions (200) and concern about staffing levels at FLVC.

FLVC to provide list of asset management systems before next meeting.

3. Committee Report due 8/21
4. Reminder: What role is DISC playing at the state level. We will hear back from Rebel after State meeting in September.